The ScotsCard is a student’s access to a myriad of features and services at Covenant College.

**Features:**
Board plans (with Flex account), library card, resident hall and building access card, College ID and the Scots PLUS account.

**Services:**
Scots PLUS, a declining balance account, is one of the greatest services that the ScotsCard provides to both students and those that financially support them. The Scots PLUS account provides students with financial access.

*On-Campus:*
Dining, bookstore, laundry, mailroom (office services), vending, library copiers, services provided by Health Services, an Automatic Deposit Machine for adding additional funds and a full service ScotsCard office.

*Building Access Card:*
The ScotsCard serves as a key to the card access doors located on all residence halls and certain academic buildings. Residence Halls are locked at all times.

All ID replacements and card access issues are handled by ScotsCard Services. Please Contact ScotsCard Services for assistance if your card is lost, stolen or damaged.

Find more ScotsCard information online. [www.covenant.edu/scotscard](http://www.covenant.edu/scotscard)

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**Transaction Form**
Please complete and print the entire form.

- **Student’s Name**
- **Date**
- **Banner# @**

**SCOTSCARD Account**
- **TRANSACTION TYPE:**
  - Check *
  - Credit Card **
- **INCREMENT:**
  - $ 50.00
  - $100.00
  - $200.00
  - Other: $__________

* Check
  Checks are to be payable to Covenant College

** Credit/Debit Card
  Visa or MasterCard only, $50 minimum. Call ScotsCard services for credit card deposit. Hours of operation are 8:00 am – 4:00 pm M-F. Please have credit or debit card on hand

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**Frequently Asked Questions**

*What are the Cardholders’ Responsibilities?*
- Cardholders are responsible for the condition of the Card, and all ScotsCard transactions.

*Can someone borrow my ScotsCard?*
- Cardholders may not loan out their cards to anyone. Cards loaned out will be confiscated and cardholders fined.

*How much does it cost to replace my ID?*
- ID replacement cost is $15

*What if my card is lost or stolen?*
- Lost/Stolen cards must be reported immediately to ScotsCard Services. After hours call: (423) 505-6731

ScotsCard Services
14049 Scenic Highway
Lookout Mountain, GA 30750

Phone: (706) 419-1159
Fax: (706) 820-2165
Email: ddupree@covenant.edu