

**Office of Financial Aid**  
**Fall 2010 and/or Spring 2011 Verification Form for Federal Student Aid Programs**

Your application was selected for review in a process called "Verification." This process requires you to submit **signed copies of your and your parents'/spouse's 2009 tax information** such as **IRS Form 1040, 1040A, or 1040EZ** so that they can be compared with the information submitted on your FAFSA. Please also include copies of your **2009 W-2 Forms**. If there are differences between your application information on the FAFSA and your tax returns, Covenant College will send corrections electronically to have your information reprocessed. This may result in a change in your financial aid award for the academic year.

**All verification documents for traditional students are due June 1, 2010.**

**Please fax to 706-820-2820**

This worksheet is used to verify information in a **federally regulated process**, so please make sure you complete it thoroughly and **accurately**. **Please note that loan processes cannot be started and no financial aid can be disbursed to your account, including grants and institutional funds, until this process is completed.** You are responsible for any finance charge that accrues on your student account.

**A. Student Information**

Last Name	First Name	Middle Name	Social Security Number
Address (include apt no.)			Date of Birth
City	State	Zip Code	(    ) Phone Number

**B. Family Information – please list all members of your household – should be the same number as the number in the family that you put on the FAFSA**

1. List the name, age and relationship of **each** of the members of your household. Include yourself.
  - a. If you are **single and under age 24**: list parent(s) and any siblings or others whom your parents will provide **more than half of their support** from July 1, 2010 – June 30, 2011 **OR**
  - b. If you are **married or age 24 or older**: list spouse and all dependents for whom you will provide **more than half of their support** from July 1, 2010 – June 30, 2011.
2. In the last column provide the name of the college any of your family members excluding your parent(s) will be attending between July 1, 2010 – June 30, 2011. Only list the name of the college for those who will be attending college **at least halftime**, and will be enrolled in a degree, diploma, or certificate program.

Full Name	Age	Relationship	College
Student's name		self	Covenant

**C. Tax Forms and Income Information (all applicants)**

**Check all that apply:**

- I filed a tax return and a signed copy is being submitted to Covenant College.
- I am a dependent and a signed copy of my parent(s) tax return is being submitted to Covenant College.
- I am married and my spouse is completing and submitting a separate tax return to Covenant College.
- I was not required to file a tax return and my W-2 Forms are being submitted to Covenant College.
- I was not required to file a tax return and my income information is listed on the next page (no applicable W-2).

**If you/your spouse/your parent(s) did not file and are not required to file a 2009 Federal Income Tax return and do not have W-2 Forms to submit, list employer(s) and any income received in 2009 below:**

<b>Source</b>	<b>2009 Amount</b>
	\$
	\$
	\$

**D. Untaxed Income Information**

**The figures you report on this worksheet must match the figures from FAFSA Questions 44 and/or 92.**  
**Student/Spouse** **Parents**

	Education credits (Hope and Lifetime Learning tax credits) from IRS Form 1040—line 49 or 1040A—line 31	
	Child support you paid because of divorce or separation or as a result of a legal requirement. Don't include support for children in your (or your parents') household, as reported in question 94 (or question 73 for your parents).	
	Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships	
	Student grant and scholarship aid <b>reported to the IRS as taxable</b> in you (or your parents') adjusted gross income. Includes AmeriCorps benefits (awards, living allowances and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships.	
	Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Do not enter untaxed combat pay reported on the W-2 (Box 12, Code Q).	

**The figures you report on this worksheet must match the figures from FAFSA Questions 45 and/or 93.**  
**Student/Spouse** **Parents**

	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H and S	
	IRA Deductions and payments to self-employed SEP, SIMPLE, and Keogh and other qualified plans from IRS Form 1040 – total of lines 28 +32 or 1040A – line 17	
	Child support you received for all children. Don't include foster care or adoption payments.	
	Tax exempt interest income from IRS Form 1040 – line 8b or 1040A – line 8b	
	Untaxed portions of IRA distributions from IRS Form 1040 – lines 15a minus 15b or 1040A – lines 11a minus 11b. Exclude rollovers. If negative, enter a zero here.	
	Untaxed portions of pensions from IRS Form 1040 – lines 16a minus 16b or 1040A – lines 12a minus 12b. Exclude rollovers. If negative, enter a zero here.	
	Housing, food and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits)	
	Veterans' noneducation benefits such as Disability, Death Pension, or Dependency and Indemnity Compensation (DIC), and/or VA Educational Work-study allowances	
	Any other untaxed income or benefits not reported elsewhere, such as workers' compensation, disability, etc <b>Do not include</b> student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, combat pay, benefits from flexible spending arrangements (e.g. , cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	
	Money received, or paid on your behalf (e.g., bills), except funds paid directly to Covenant College, and not reported elsewhere on this form	<b>XXXXXXXXXX</b>

**E. Required Signatures**

**Student** \_\_\_\_\_ Date \_\_\_\_\_

Spouse (if applicable) \_\_\_\_\_ Date \_\_\_\_\_

**Parent** (if dependent) \_\_\_\_\_ Date \_\_\_\_\_

**WARNING:** By signing this worksheet, you certify that all the information on this form is correct and complete.  
**If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail or both.**