



COVENANT COLLEGE

IN ALL THINGS CHRIST PREEMINENT

Parents Handbook 2009-2010

*“And He is the head of the body, the church, who is the beginning,
the firstborn from the dead, that in all things He may have the preeminence.”*

Colossians 1:18

TABLE OF CONTENTS

Welcome Letter	2
The Parents Council	2
In Loco Parentis	3
FERPA	3
Academic Calendar	6
Academic Support Resources	7
Accounting Office	7
Athletics and Intramurals	8
Campus Clubs and Organizations	8
Campus Events	9
Center for Vocational Exploration and Career Services	9
Chapel Program	10
Contact Information	11
Cultural Diversity Program	11
Dining Services	12
Fast Facts	12
Financial Aid	15
Health Services	16
Mail Services	17
Parking Information	17
Practical Service Program	17
Residence Life	18
Safety and Security	19
SCOTSCARD	19
Standards of Conduct	20
Visiting Covenant	21

WELCOME TO COVENANT COLLEGE

We are delighted to welcome you to Covenant College. We thank God for the privilege of serving you and your children and trust that the information you find here will be helpful and encouraging as you reflect on what God is doing in your child's life during these years. Although your relationship with your son or daughter will certainly change throughout his or her undergraduate years, your influence will continue to be profound. The greatest gift you can give is likely to be your personal encouragement and support, giving applause for the successes and reassurances when the going is tough.

We encourage you to become involved in the many activities of Covenant College. Parents Weekend is especially designed for you and your family – mark your calendar for February 19-21. You can receive recent news about the school by visiting www.covenant.edu, which includes a page specifically for you: <http://www.covenant.edu/resources/parents>. You may also subscribe to the parents e-newsletter at <http://www.covenant.edu/parents/current/enewsletter>.

We have prepared this handbook as a helpful resource, with the desire that it will answer your questions or at least point you in the right direction. We hope that this handbook, the website, and other correspondence you receive from us will help keep you informed.

THE PARENTS COUNCIL

The Covenant College Parents Council was formed during the 1997-1998 academic year to assist the college in its goal of academic excellence. Parent Council members are parents of current students from various geographic regions, and their contact information is listed on the website at <http://www.covenant.edu/parents/current/council>. Please do not hesitate to contact any of them if you have any specific questions or concerns that you would like to share with another parent.

The Parents Council exists to advance the mission of Covenant College by cultivating productive partnerships between the parents of Covenant students and the college. The Parents Council assists the college in administering the Parents Program and its members function as liaisons between Covenant College parents and the college administration.

The objectives of the Parents Council are as follows:

- Increase understanding among parents of the college's mission and programs.
- Monitor parent perception and concerns regarding the college.
- Develop prayer support by parents.
- Support the advancement programs of the college.
- Support the admissions program of the college.
- Encourage the students, faculty, and staff of Covenant College in their pursuit of the college's mission.
- Assist student exploration of calling, both during college years and after graduation.

For more information about the Parents Council or to volunteer, please contact Julie Moore at 706-419-1106 or email at jumoore@covenant.edu

IN LOCO WHAT?

You may be familiar with the phrase *in loco parentis*. Translated from the Latin, it means “in place of parents,” and it’s the way colleges used to think of themselves in relation to their students. While we still provide many of the things that you as a parent provide (food, shelter, safety, for example), we also give students much more individual responsibility than you may be accustomed to as a parent. We don’t act as students’ parents and frankly, we do not think we would be very good at taking your place. We do not have curfews or wake-up calls, and we do not check each room to see if the bed is made. We don’t monitor their mail (electronic or written), television watching, or music collection. We expect students to buy their own medicine, and to see the nurse and doctor on their own if they are sick. Lynette Rice puts it well in the Chronicle of Higher Education:

College has traditionally been a transition to adulthood, with campus life and academic experiences providing students with knowledge, tools, and challenges that create a sturdy foundation on which students build their personal and professional lives. But that foundation is eroding because parents are the ones now wielding the tools — such as problem solving, resourcefulness, critical thinking, and exploration — and responding to those challenges. Parents are diminishing the learning opportunities that higher education purposefully presents to students.

Imagine a world in which young professionals are unable to make even the simplest decisions, in which intelligent adults need consultation for even the most trivial matters. Such a world is becoming a reality, as more and more parents call campus housing about air-conditioning problems in residence halls, provide their supposedly grown children with daily wake-up calls, edit their papers, attend career fairs to promote their kids to potential employers, and even sit in on their job interviews. How is that helping students to develop into responsible, decision-making adults?

Your sons or daughters become full participants in the life of the college when they arrive, and we welcome them eagerly, looking forward to their contributions to our institution. We will encourage your children, confront them when necessary, hold them accountable for their attitudes and actions, and challenge them to live lives of inquiry and service that will honor our Lord.

FERPA LAWS AND REGULATIONS

FERPA - The Family Educational Rights and Privacy Act of 1974

The Family Educational Rights and Privacy Act of 1974 (FERPA) was designed to transfer parental “rights” to their “adult” child when he or she enrolls in college. Therein, students have the right to:

- ❑ inspect and review all records that are directly related to them and are maintained by an educational agency, institution or by a party acting for the agency or institution,

- ❑ seek amendment of records that they believe to be inaccurate, misleading, or otherwise in violation of their privacy rights,
- ❑ consent to disclosures of personally identifiable information contained in their educational records,
- ❑ file a complaint with the Department of Education concerning alleged failures by the educational agency or institution to comply with the requirements of the Act.

The College is required to protect the privacy of educational records, establish the process for students to inspect and review their educational records, and provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings.

Students wishing to view their personal file in the Office of Student Development need to contact the Dean of Students in writing requesting the inspection of the file. The Dean will arrange a meeting to review the contents of the file with the individual student requesting the inspection and will appropriately protect any name of any student in any other student's file. If the student would like to submit a document noting disagreement with the file contents, such a letter may be submitted and filed. Disciplinary documents and proceedings are confidential and protected by FERPA.

The College intends to uphold the letter and the spirit of the Family Educational Rights and Privacy Act of 1974 while at the same time upholding biblical relationships and responsibilities of the family and/or legal guardian. As general practice, the College does not inform parents and/or other students of disciplinary action taken toward a student. The College will always encourage the student to communicate openly and honestly with the parent. There may, however, be exceptions. Even though each student is legally and morally responsible for his or her own conduct, the College recognizes the biblical covenant between parents and their children and the concern of legal guardians for the welfare of their sons and daughters. Thus, the College reserves the option to notify a parent in the following conditions including, but not limited to:

- ❑ Discontinuation of enrollment or extended absence from the college.
- ❑ Medical treatment or psychiatric examination required to meet emergencies or to maintain one's status as a student.
- ❑ Misconduct which is of such a nature that the student is in danger of suspension or expulsion.

Generally, Covenant must have written permission from the eligible student in order to release any information from the student's education record. However, FERPA allows colleges to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- ❑ School officials with legitimate educational interest;
- ❑ Other schools to which a student is transferring;
- ❑ Specified officials for audit or evaluation purposes;
- ❑ Appropriate parties in connection with financial aid to a student;
- ❑ Organizations conducting certain studies for or on behalf of the school;
- ❑ Accrediting organizations;
- ❑ To comply with a judicial order or lawfully issued subpoena;
- ❑ Appropriate officials in cases of health and safety emergencies; and

- ❑ State and local authorities, within a juvenile justice system, pursuant to specific State law.

In addition, a 1990 amendment of the Buckley Amendment stipulates that the college ***may select to communicate*** the results of any disciplinary proceeding it conducts against an alleged perpetrator of a violent crime (examples being, but not limited to, murder, aggravated assault, robbery, burglary) to the alleged victim(s) of that crime. The college is not obligated to do so but may communicate if deemed necessary. Also, a 1991 amendment requires notification of outcome of any disciplinary proceeding to the accuser and the accused in any case of alleged sexual assault. In addition, Covenant College will comply with all FERPA related anti-terrorism laws.

For more information on FERPA, you may go to the following website or just click here: www.cpsr.org/cpsr/privacy/ssn/ferpa.buckley.html .

ACADEMIC CALENDAR FOR 2009-2010

Fall Semester 2009

August 21	Freshmen and transfer students arrive
August 21-26	New student orientation
August 25	Residence halls open for returning students; meal plan begins Wednesday, 8/26 at 5:00 p.m.
August 27	First day of classes and Registration begins; Opening Convocation 11:00 a.m.
August 28	Last day to register without incurring a late registration fee.
September 3	Last day to make schedule changes without incurring a fee.
September 10	Last day to add a course and/or drop a course without assignment of a "W" for full-time students
September 17	Constitution Day Speaker – TBA (all classes meet according to normal schedule)
September 30	Day of Prayer – No day classes; night classes meet beginning after 5:00 p.m.
September 24	Graduation Applications Due for December 2008 and May 2009 Graduates
October 1-3	Campus Preview Weekend
October 8-9	Board of Trustees meeting - dates to be finalized by the Board.
October 9-10	Homecoming
October 16	Last day of classes before fall break
October 17-21	Fall Break; meal plan resumes Wednesday, 10/21 at 5:00 p.m.
October 22	Classes resume
October 27	Pre-registration for spring semester begins
November 2	Last day to drop a course with a "W" or change to or from Pass/Fail
November 24	Last day a student may choose to withdraw from a class with "WP" or "WF"
November 24	Last day of classes before Thanksgiving Break
November 25-29	Thanksgiving Break
November 30	Classes resume; meal plan resumes Monday, 11/30 at 7:00 a.m.
December 1	Covenant College Scholarship deadlines for the 2010-2011 academic year
December 3-5	Madrigal Dinners
December 9	Last day of classes
December 10-11	Reading/Snow Days – May be used for class meetings depending upon college closings
December 14-17	Final examinations; meal plan concludes Thursday, 12/18 at 7:00 p.m.
December 18	Residence halls close at 12:00 p.m.

Spring Semester 2010

January 9	New student Orientation
January 10	Continuing students may return to campus; meal plan begins Monday, 1/11 at 7:00 a.m.
January 12	First day of classes and Registration
January 13	Last day to register without incurring a late registration fee

March 5	Last day of classes before spring break
March 6-14	Spring Break
April 2-5	Easter Break (no classes on Good Friday or Monday); meal plan resumes Monday, 4/5 at 5:00 p.m.
April 27	Last day of classes
April 30-May 5	Final examinations
May 8	Commencement 10:00 a.m.; Residence halls close at 5:00 p.m.

May Term 2010

May 10 First day of classes

ACADEMIC SUPPORT SERVICES

Academic Support Resources are available for all Covenant College students to ensure a positive transition into a highly rigorous academic environment. These resources exist to enhance students' understanding of their calling while enrolled at Covenant College.

The specific objectives are to:

- Help students understand their calling
- Support faculty efforts to help students achieve their potential
- Enhance the academic abilities of the student body
- Provide convenient access to academic resources

The following resources are available to Covenant students during the academic year.

- [The Writing Center](#) - located in Sanderson Hall
- The Language Lab - located in Kresge Library
- Peer Tutoring - available through most academic departments
- Academic Counseling / College Study Skills

In addition to these programs, students are encouraged to seek help from faculty, upperclassmen, residence life staff, and the student development office. Faculty members generally post their office hours and are available during those times to assist students.

If you would like more information on Academic Support, please contact Janet Hulsey at hulsey@covenant.edu or 706-419-1262. For more information on our academic programs or registration information, please visit: <http://www.covenant.edu/academics>

ACCOUNTING OFFICE (Student Account Payment)

Student account billing is done online through the Banner system at banner.covenant.edu. Each student has access to their account detail and can provide a parent or other person with the login information so they may see account detail as well. Also, a monthly e-bill reminder is sent early each month to every student with a balance due at the end of the previous month. This e-bill includes an attached detail listing of all student account activity. Students may request in the Records office to have additional copies of their e-bill go to other e-mail addresses in order to provide the e-bill to whoever is making payments toward the account. Since billing changes can occur at any time,

students are strongly encouraged to check their account balance on-line regularly and not rely on the monthly e-bill reminder alone.

Payments are due by 4:00 p.m. on the last business day of each month in order to avoid a finance charge being added. Payment may be made by credit/debit card at scots.covenant.edu/PayStudentBill.html (processing fee applies) or by cash/check in the Accounting Office or a check may be mailed to the address below.

ATHLETICS AND INTRAMURALS

Covenant fields 13 successful athletic teams for men and women. We compete in the [National Collegiate Athletic Association \(NCAA\) - Division III](#) and in the National Christian College Athletic Association (NCCAA).

Covenant fields teams at both the varsity and junior varsity levels. Varsity squads include men's and women's soccer, volleyball, men's and women's cross-country, men's and women's basketball, baseball, softball, men's and women's golf, and men's and women's tennis. Junior varsity teams compete in men's and women's soccer, volleyball, and men's basketball.

Our volleyball and men's and women's basketball teams play their home contests in Barnes Gym, while our men's and women's soccer teams play at Scotland Yard. Our men's and women's cross-country teams train and compete on our own on-campus trail system, and our baseball and softball teams will play on brand-new on-campus fields this Spring.

The beautiful Lookout Mountain Golf Club is the home course for the Scots and Lady Scots golf teams, and our men's and women's tennis teams practice on campus, but play home matches at The Champions Club in Chattanooga.

In addition to intercollegiate athletics, three quarters of the student body choose to participate in intramural sports at Covenant. Participating in intramurals will enable students to challenge themselves, get exercise, make friends, be a leader, and experience the friendly competition of the student body. Not to mention have a lot of fun.

The intramural sports offered at Covenant include...

- Basketball
- Battle Ball (our version of dodgeball)
- Soccer
- Tennis
- Ultimate Frisbee
- Volleyball

CAMPUS CLUBS AND ORGANIZATIONS

We offer more than 50 student organizations ranging from art to hip-hop to outdoor adventures to community service, and everything in between:

Acting on AIDS* African American Fellowship* Aikido Club* Army ROTC* Art Club
The Bagpipe* Ballroom Club* Business Club* CAB (Campus Activities Board)* Clio's
Forum* College Republicans* Covenant Pipe & Drum Corps* Cultural Diversity
Program* Debate Society* Drama Club* Economics Club* Education Club* Film Club
* French Club * German Club* Growers Club* Hip Hop Squad* International Justice
Mission* Lacrosse Club* Mu Alpha Theta Prime* Mu Kappa* Musicians Guild* Musical
Theatre Club* Outdoors Club* Pep Band* Pre-Law Society* Psalm Club* Psi Chi* Radio
Club* Sigma Tau Delta* Stamp Club* Student Senate* * Tartan* Thorn* Tri Beta* Ultimate
Frisbee* Volleyball Club* Widows Ministry

For more information on Campus Clubs and Organizations, please visit
<http://www.covenant.edu/students/activities/clubs>

CAMPUS EVENTS

Please visit our events and activities calendar in order to stay up to date with campus happenings: <http://www.covenant.edu/calendar/all>

CENTER FOR VOCATIONAL EXPLORATION AND CAREER SERVICES

The Center for Vocational Exploration & Career Services was established to provide comprehensive career services to Covenant College students and alumni. The major aim of the programs and services is to assist students and alumni in:

1. exploring their values, interests, and abilities within the context of a biblical framework while expanding your awareness of the world of work;
2. identifying, communicating and facilitating internship opportunities for them to add experiential framework to their understanding of vocation; and
3. pursuing meaningful post-college callings (occupations or programs of further study) that most effectively utilize their God-given motivated abilities in service to God.

Career guidance is available to students through individual guidance, career testing, workshops, seminars, on-campus recruiters and various career fairs. These programs focus on self-assessment, career research, bridge building, job search skills and graduate studies assistance. All of the above services are available to students who desire assistance in clarifying and/or confirming their career path and then making progress on that path.

As part of the syllabus for the Christian Mind course, all new students complete an assignment beginning the career exploration process. They also receive a brief overview of the programs and services offered by the Center for Vocational Exploration & Career Services. Students desiring an individual meeting for career guidance are encouraged to make an appointment at any point in their college career. The purpose of the individual meetings is to provide a time where their specific questions and concerns may be addressed, goals can be established, and practical "next steps" can be developed for accomplishing those goals.

Internship and employment searches are facilitated through both local and nationwide partners. InternMatch.com is an online internship matching tool, dedicated to

internship opportunities in Chattanooga, TN. Students and recent graduates interested in pursuing internships to further discern vocational callings and gain practical experience will have any-time access to this tool. College Central Network is a national web-based tool for students and alumni to post resumes and search for jobs. Employers have the ability to search specifically for Covenant College students and alumni. Further, the Center for Vocational Exploration & Career Services continually seeks to partner with local, national and global organizations to provide students and alumni with opportunities in varying fields of interest.

CHAPEL PROGRAM AND SCHEDULE

Chapel is one of the key components of a Covenant education. We have all-school chapel services every Monday, Wednesday, and Friday. We also occasionally hold special services on Tuesday and Thursday, and all services are held at 11:00a.m.

The primary activity of chapel is the reading and preaching of Scripture. Chaplain Messner personally engages in the weekly exposition of Scripture, and his regular preaching ministry is complemented by the preaching of visiting guest preachers from around the globe.

You may ask, why do we place such importance on the regular reading and preaching of Scripture? Well, here at Covenant our educational mission is to form students who understand, submit to, and delight in the preeminence of Jesus Christ in all things. This means we are concerned with *the mind* (understanding the preeminence of Christ), *the will* (submitting to the preeminence of Christ) and *the affections* (delighting in the preeminence of Christ). We firmly believe that God's Word read and preached is the preeminent means by which God brings about this kind of holistic formation in the lives of His children. In a unique way, God uses the Spirit-empowered reading and preaching of Scripture to instruct our minds in the content of God's truth, to conform our wills to obey God's truth, and stir our affections so that we love God and delight in His truth. Because of this, we have made the regular reading and preaching of Scripture a foundational and indispensable component of Christian formation here at Covenant. This foundation is then built upon in all of our classroom instruction where a biblical worldview is "worked out" and applied to all the academic disciplines with great specificity.

Even though the reading and preaching of Scripture is the *primary* activity of chapel, it is not the *exclusive* activity of chapel. In addition to the regular exposition of God's Word, we also feature regular lectures and talks that seek to bring a biblical worldview to bear on specific academic issues and contemporary concerns. These lectures and talks complement the exposition of God's Word by serving as a kind of "extended application" of the Word to specific issues in our day and age. We also devote a portion of every chapel to student-led singing and prayer.

Chapel is a vital aspect of the Covenant experience, and we look forward to your joining with us as we gather together as a campus community to grow in the knowledge and grace of our Lord Jesus Christ.

You can view the chapel schedule at <http://www.covenant.edu/students/chapel/schedule>, as well as listen to many previous chapel talks on [Covenant's iTunes U website](#).

CONTACT INFORMATION

Academic Affairs: 706-419-1121
Accounting Office: 706-419-1102
Admissions: 888-451-2683
Advancement: 800-574-6063
Alumni Relations: 706-419-1649
Athletics: 706-419-1514
Bookstore (Tuck Shoppe): 706-419-1110
Career Development: 706-419-1156
Chalmers Center: 706-419-1805
Chapel Office: 706-419-1360
Communications: 706-419-1119
Covenant College Foundation: 706-419-1062
Facilities Management: 706-419-1216
Financial Aid: 706-419-1126
Health Services: 706-419-1275
Human Resources: 706-419-1113
Institutional Research: 706-419-1161
Library: 706-419-1430
Master of Education: 706-419- 1407
Parents Council: 706-419-1106
Post Office (Mailroom): 706-419-1225
President's Office: 706-419-1117
Records/Registrar: 706-419-1134
SCOTSCARD: 706-419-1159
Student Development: 706-419-1107
Technology Services: 706-419-1219

CULTURAL DIVERSITY PROGRAM

At Covenant, we have always recognized the important contributions to our campus community made by individuals from a variety of backgrounds. Our diverse student body—comprised of minority students, international students, and children of missionaries—promises you a culturally enriching experience.

The Cultural Diversity Program brings together students of diverse backgrounds to share their cultural experiences with the Covenant community. The program is coordinated by the director of student life and several student leaders who seek to support and invest in each individual through various means, including pairing each new student with an upperclassman mentor.

The program addresses the entire well-being of every student through a range of student-driven activities, including:

- regular fellowship
- bowling nights
- dinner and a movie nights
- speakers
- student-led chapel programs

- Culture Fest: an annual celebration featuring various ethnic, linguistic and cultural styles of singing, dancing and dress, and concluding with a rich feast of international foods

DINING SERVICES

The Great Hall is operated by Chartwells Dining Service. Chartwells offers meal plans for on-campus and off-campus students and serves a wide variety of food choices for every meal. All students living in the residence halls are required to be on the resident meal plan. Commuters and students living in the apartments have other meal plan choices. A Special Needs Diet Applications are available and must be received in the Food Services Offices 30 days prior to the first day of classes.

Chartwells also operates the Blink, a snack shop located in Carter Hall that is open for late-night snacks. The term “blink” refers back to our Scottish heritage. *The Dictionary of the Scots Language* tells us that “*the Blinks* were short periods of revival and refreshing which the persecuted hillmen enjoyed between the years 1669 and 1679” from the rule of King Charles II. The Blink grants students a place of respite from their academic studies.

To contact Food Services please call 706-419-1159 or email Tom Schreiner at schreiner@covenant.edu.

FAST FACTS

At Covenant College we take our [motto](#), “In all things Christ preeminent,” very seriously. We strive to ground everything we say and do in Christ and His teachings. So if you’re looking for a challenging and rewarding education that will prepare you to live a bright, Christ-driven life—whatever your calling may be—you’ve come to the right place.

Founded in 1955, Covenant is an academically rigorous liberal arts institution affiliated with the Presbyterian Church in America (PCA).

Since 1955, Covenant College has provided a first-rate, life-changing college education. From humble beginnings in Pasadena, California, Covenant is now blessed with hundreds of acres atop beautiful Lookout Mountain, Georgia, an excellent faculty, and students eager to prepare for lives of servant-leadership. Take a look back at the growth of the College through the decades, and join us in giving thanks to the Lord for his gracious provision and preeminence in all things.

Administration:

President:	Dr. Niel Nielson
Vice President for Academic Affairs:	Dr. Jeff Hall
Vice President for Advancement:	Mr. Troy Duble

Student Body (Based on Fall 2008 Data):

Full-Time Undergraduate Students:	964
Part-Time Undergraduate Students:	42
Total Undergraduate Students:	1006
Male:	44%
Female:	56%
Graduation Rate:	64%
Freshmen Retention Rate:	75%
College-wide Retention Rate:	82%
Percent of Students Who Live on Campus:	87%
Number of States Represented by Undergraduate Students:	44
Number of Countries Represented by Undergraduate Students:	15
Percent of Undergraduates from Out of State:	75%
Percent of Undergraduates Who Were Home Schooled:	21%

Admissions (Entering Freshmen Fall 2008)

Applied:	996
Accepted:	639
Accepted Percentage:	64%
Matriculated:	267
Male:	44%
Female:	56%
High School GPA Range (middle 50%):	3.3 - 3.98
SAT Critical Reading for 25th and 75th Percentile:	520 -650

SAT Math for
25th and 75th Percentile: 510-620

ACT Composite for
25th and 75th Percentile: 22 - 28

Admissions Requirements: Every student must be a professing Christian and have a minimum of a 2.5 GPA and either a 1500 New SAT or a 21 ACT (along with the essay portion of the exam) to be considered for admission.

Unit Requirements: 16 total units

English: 4

Mathematics: 3

Foreign Language: 3

History and Social Studies: 2

Science: 2

Electives: 3 or 4

Top Six Majors: Art, Business, Education, English, History, Sociology

Accreditation

Covenant College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, GA, 30033-4097, phone (404) 679-4501, website www.sacsoc.org) to award associate's, bachelor's, and master's degrees.

Faculty (Fall 2008 Data)

Number of Full-Time Teaching Faculty: 64

Percent With Doctorate or Terminal Degree: 88
%

Student-Teaching Faculty Ratio: 14 to 1

Facilities

Number of Residence Halls:	4
Number of Classroom Buildings:	5
Number of Library Buildings:	1
Number of Athletic Buildings/Gyms:	2
Number of Acres for College:	300

Financial Data

Alumni Giving Rate:	30%
Undergraduate Tuition (2008-09):	\$23,600
Room and Board (Average for 2008-09):	\$6,940
Estimated Cost of Attendance (Varies between students):	\$33,560
Covenant College's Endowment:	\$27.6 million
Percent of Students Who Receive Some Form of Financial Aid:	98%

FINANCIAL AID

We offer two primary types of aid: merit-based aid (where need may or may not be a factor) and need-based aid (where need is the controlling factor). Your need is determined by calculating the Cost of Attendance (COA - which includes allowances for books, travel, and miscellaneous expenses in addition to tuition and fees) and subtracting your Expected Family Contribution (EFC), which you may determine by completing the Free Application for Federal Student Aid (FAFSA), which can be submitted online at www.fafsa.gov. The FAFSA must be submitted by March 1, prior to the academic year which the student plans to attend. We highly recommend that each family complete the FAFSA. Many people are surprised to learn that they qualify for need-based aid.

At Covenant, we offer over 100 institutional scholarships. Individual scholarships are outlined in the Financial Aid Handbook. Most scholarships are awarded to students based on information we collect during the admissions process; you do not need to submit separate applications for these scholarships. Some scholarships, however, such as music and some of our most competitive leadership and academic scholarships do require separate applications. Please see the Financial Aid Handbook for more information and application details: http://www.covenant.edu/pdf/finaid/fa_fahandbook.pdf.

Federal loans are available for students based on need. The first step in seeking a loan is to complete the FAFSA. Acceptance of a loan requires the completion of an entrance interview. Federal Stafford student loans, PLUS Parent Loans, and Federal Perkins loans are each types of federally subsidized loans awarded based on demonstrated financial need. Unsubsidized federal Stafford loans are available to everyone who completes the FAFSA regardless of financial need. Should you accept a PLUS parent loan, you will need to complete the PLUS Parent Loan acceptance form. Alternative loans are also available. The alternative loan acceptance forms include lender terms and typically requires a co-signer.

The federal government provides some funding for students to work and receive a paycheck while they are a college student. They may work for our facilities services department, admissions office, or grounds department, for example. You can see our Work Study Handbook for more information: http://www.covenant.edu/pdf/finaid/fa_wshandbook.pdf.

All routine communications from the financial aid office, including additional information/documentation requests and award letters are sent to the students. The student should provide this information to you. For more information please contact the Financial Aid office at 706-419-1126 or financialaid@covenant.edu.

HEALTH SERVICES

The name Priesthill has its origins in Scottish history and was long associated as a haven of spiritual encouragement and refreshment for harried covenanters during the latter days of the Stewart persecutions. At Covenant College this name has been chosen to reflect the spirit with which the staff offers themselves to those in need of physical, emotional and spiritual strengthening.

The Priesthill Center consists of Health Services and Counseling Services at Covenant College. The Health Services office is available to treat student minor illnesses and injuries and to refer students to other health care facilities as needed. A physician comes to campus twice a week to see students that may need medical attention. The Counseling Service Office provides free, confidential counseling to students. Personal counseling, premarital, marital and family counseling are available. Skill-building workshops, residence hall presentations, and subject- specific discussion groups are offered throughout the academic year.

The staff of the Priesthill Center is committed to providing programs and services that will:

- enhance the educational experience by providing quality, accessible and cost-effective medical care to allow students to maintain optimum physical and emotional health and to minimize interruptions in their academic pursuits
- provide disease prevention, health promotion, and education services to help the college community develop healthy life-styles

If you have any questions about the Priesthill Center please contact Barb Michal at 706-419-1275 or by e-mail michal@covenant.edu.

MAIL SERVICES

Students always enjoy receiving mail in their campus mailboxes. New students are assigned a mailbox during their orientation. (Note: It is important that the student's box number is placed on all mailings to ensure an efficient delivery.)

Students receive first class mail directly from their mailbox. Package mail may be received at the campus post office "Package Pick-up" window during business hours (8:00am-4:30pm Monday-Friday). USPS, UPS, FedEx & DHL deliver and pickup mail typically between 11:00 am - 1:00 pm, Monday – Friday. The mailroom also makes an afternoon delivery to the Lookout Mountain Post Office (LMPO) at 3:30 pm each day.

Packages are sorted to pick-up shelves with notification slips distributed to student boxes typically by 1pm. (Sorting times may vary based on carrier arrival...)

Students may receive mail via the following carriers: USPS, UPS, FED-EX & DHL. Students may send mail via the following carriers: USPS & UPS. Stamps, stamped envelopes, padded mailers and boxes are available for purchase.

PARKING INFORMATION

The Covenant College parking regulations are intended to assist in providing a safe and organized campus for everyone. The Facilities Management Office distributes the parking regulations and makes announcements concerning the registration process at the beginning of each semester by posting them on the campus e-boards. All members of Covenant College community who will be parking or driving on campus for any length of time must register their vehicle with the Facilities Management Office, including alumni or other community members taking a class. A valid parking sticker is required for each vehicle in order to park on college property. Vehicle registration cards are available in the Facilities Management Office. A parking regulations booklet will be issued when a vehicle is registered.

PRACTICAL SERVICE

Our Savior taught us that to be an effective leader one must first be a willing servant. Thus, we at Covenant believe that Christianity establishes the dignity of labor. The Reformed faith, in particular, emphasizes our duty to serve God by serving His church and His world in a variety of callings. As Christian brothers and sisters, we are all part of the body of Christ and, as such, each have different responsibilities to that body. Covenant College needs you to help us build our college to God's glory. Thus, to this end, Covenant College has implemented the Practical Service Program (see I Corinthians 12, especially verses 12-27). The Practical Service Program is to reflect the college's Statement of Purpose. The purpose of the program is threefold:

1. To further develop our identity in Christ as individuals and as His body.
2. To learn and apply a biblical frame of reference (thoughts and attitudes).
3. To serve as Christ would serve (actions).

These threefold goals should benefit the community by providing necessary services to members of the college community and assisting the college in holding down operating costs as a means of good stewardship of the college's (and your) resources. All freshmen,

sophomores, and juniors are required to complete 30 hours of practical service each semester. However, if they consistently work 12 or more hours of work study each week, they are only required to complete 15 hours of practical service. All new students are assigned to on-campus service, while upperclassmen are encouraged to serve with an off campus ministry or community organization.

For more information regarding the Practical Service Program, please refer to the website: <http://www.covenant.edu/pdf/student/PSHandbook0809.pdf> to see the Practical Service Handbook.

RESIDENCE LIFE

The Residence Life staff is active in engaging students on the halls to educate them about living in community, abiding by the standards of conduct, and overall adjustment to college life. The goal of the Residence Life program is to come alongside the academic program of the College and reinforce and further develop the educational atmosphere of the College.

The Residence Life program is an important aspect of a Covenant College education that aims to further develop identity in Christ as individuals and as His body, to learn and apply a biblical frame of reference (thoughts and attitudes), and to serve as Christ would serve (actions). In their residence halls, students are given a variety of opportunities meant to integrate classroom learning and a growing knowledge of Scriptures with their life. Some of these opportunities are hall prayer times, Bible studies and hall service projects, but they also include the many ways that one life touches another life. With a supportive staff and an intentional community, a student should grow and be humbled by a deepening understanding of their calling "to love each other as [Jesus has] loved you" (John 15:12).

Residence Life Staff

Brad Voyles
Dean of Students

Emily Ford
Associate Dean of Students

Amanda Afdahl
Resident Director, Maclellan/Rymer Hall

Joe Oliver
Resident Director, Founders Hall

Joel Rietema
Resident Director, Andreas Hall

Abby Sherratt
Resident Director, Carter Hall

You can meet the entire Residence Life, including your student's Resident Assistant, by visiting <http://www.covenant.edu/students/residence/staff>.

If you have any further questions concerning Residence Life, please refer to <http://www.covenant.edu/students/residence/FAQ>, or the Residence Life Manual, which is available online at http://www.covenant.edu/pdf/student/ResidenceHallManual2007-08_full.pdf.

To contact the Student Development Office, please call 706-419-1107 or email at studentdevelopment@covenant.edu, and to meet the Student Development staff, please visit <http://www.covenant.edu/students/staff>.

SAFETY AND SECURITY

Covenant College has an open “private” campus. While this affords freedom of movement for the campus community, it also means that access to campus facilities is not limited to members of the campus community. It is essential that students take precautions to avoid unfortunate incidents with unwelcome campus visitors.

All students will be issued an ID card at the beginning of their first semester’s enrollment. This card is meant to last from year to year, so students should keep careful track of it. All College employees are also given IDs when they begin employment at the College. All members of the community are expected to carry their ID while on campus and to present it to College, security, or law enforcement personnel upon request.

The ID card serves as a key to the card access doors located on all residence halls and certain academic buildings. Residence Halls are locked at all times. Non-residence buildings are locked between 9:00 p.m. - midnight nightly during the security guard's rounds. They are unlocked prior to 7:00 a.m. when the guard goes off-duty. All card access issues are handled by the Safety and Security Office.

SCOTSCARD

The SCOTSCARD is Covenant’s official college identification card. This ID card provides students, staff, and faculty with access to campus events, buildings, board plans, library services, and financial services, such as Scots PLUS.

The Scots PLUS account on the SCOTSCARD allows students to safely and conveniently manage their money. It also provides a way for families, churches, and businesses to assist their students with financial needs by depositing funds into students' PLUS accounts. No transaction fees apply!

Students can make purchases, and sometimes receive discounts, at a number of on-campus and off-campus locations using your SCOTSCARD. For instance, on campus they can use their SCOTSCARD to buy books at the [Tuck Shoppe](#), pay for laundry, purchase stamps and mail supplies, check out books and pay for copies in the library, and pay for medications from Health Services. Off campus they can use their SCOTSCARD at area merchants such as CVS.

You may make a deposit to a Scots PLUS account with the deposit form located at http://www.covenant.edu/pdf/scotscard/deposit_online_form.pdf. Deposits may also be made with cash, check, money order, or a debit or credit card during business hours in the SCOTSCARD office in the lower level of Carter Hall. Cash deposits are accepted 24

hours a day at the ADM located in the mailroom lobby in Carter Hall. All checks should be made payable to Covenant College.

If you would like more information on the SCOTSCARD please see the website <http://www.covenant.edu/students/resources/scotscard> or contact the SCOTSCARD Office at 706-419-1159 or scotscard@covenant.edu.

STANDARDS OF CONDUCT

www.covenant.edu/studenthandbook

Students must conduct themselves in a way which reflects a commitment to holy living: doing what the Bible requires, abstaining from what the Bible forbids, and carefully discerning the will of God in every area of life. In addition, the College believes that there are some practices which, though they may not necessarily go against specific biblical teachings, are not in the best interest of others in the community.

- Students at Covenant are to practice all the virtues taught in the Scriptures such as: self-discipline, modesty, patience and honesty and are expected to worship in a local church regularly.
- Students are also required to abstain from all activities which violate Biblical teachings such as: theft, drunkenness, slanderous or profane language, all forms of dishonesty including cheating, and sexual sins (such as premarital sex, adultery, homosexual behavior and the use or possession of obscene or pornographic material). Students must reject all sinful attitudes such as greed, jealousy, pride, lust and prejudice against those of a different race, gender, socio-economic status, etc.
- Additionally, students are to use wisdom and Christ-like discretion in the application of Biblical principles to decisions regarding all areas of life such as: the involvement with various forms of media, all non-college organizations, social interaction, and the physical expression of intimacy in relationships. When students are off campus, they should select places of business, organizations, or events that would promote and support the Standards of Conduct. Students are expected to use discretion by avoiding events that are not primarily for Christ-like edification and social interaction. Students should avoid, and encourage one another to avoid, dancing in places of business, events or organizations that primarily exist to serve alcohol, encourage lewd behavior or inappropriate physical intimacy and/or sexual behavior.
- The Scriptures call us to obey the authorities which have been placed over us in the civil government. All students are required to uphold local, state and federal law except on the rare occasions when compliance with the civil authority may be in conflict with the Scriptures. Students violating any civil law such as: possession of illegal substances, underage drinking, illegal possession of firearms, physical or verbal harassment, gambling, copyright violations, illegal entry, the possession, sale and use of fireworks, etc., may be referred to the civil authorities for prosecution, and may also be subject to disciplinary action by the College.
- The College has established rules and guidelines with which all students are required to comply whenever they are on campus. Most of these are outlined in the Residence Hall Manual which includes guidelines for quiet study hours in the residence halls and safety guidelines such as no firearms and/or open flames on campus without expressed permission from one of the resident directors or a student dean. Students are also required to obey rules set by other various departments including, but not

limited to the Library and Technology Services, and must comply with all safety and parking guidelines outlined by Facilities Management.

- Students are prohibited at all times -- whether they are on or off the campus -- from the possession and use of alcohol and/or tobacco. The only exceptions to this policy are:
 1. When students are away from the College community during official College breaks,
 2. When students are under the authority of their parents or their church,
 3. In the extraordinary circumstance on a trip to a foreign culture where to refuse a single, ceremonial drink would be construed as rude by the host, and
 4. For students who are at least 25 years of age or married and are living off campus in non-college housing. These students may never possess or use alcohol or drugs on campus, nor off campus in the presence of students still under these restrictions.

In each of these exceptions, the College does not permit students to violate biblical directives or civil authorities by getting drunk or by drinking under the legal age. Students who violate these rules may still be subject to discipline by the College. Additionally, students may not come to campus exhibiting any discernible signs of alcohol or tobacco use, even if the usage occurred in the presence of the student's parents or church.

- Students found in violation of these Standards of Conduct will receive disciplinary action from the college. The College recognizes that some breaches of the Standards of Conduct are best handled through punitive discipline, some by extended counseling or involvement with an outside agency or church and others by informal admonishment. The College reserves the right to handle each situation in the manner which it deems to be most effective for the correction and development of the individual(s) involved, as well as in the best interest of the College community.

These Standards of Conduct apply from the first day of residency or moving personal belongings into residence, and/or first day of classes, which ever comes first, to the last day of residency, the last class and/or the last academic function for the term, whichever comes last.

VISIT COVENANT

Nestled on the border between Georgia and Tennessee, Covenant College enjoys a beautiful 300-acre campus atop historic Lookout Mountain. Our remarkable campus setting offers varied and interesting opportunities to complement your scholarly pursuits. In fact, at Covenant College you'll spend 90 percent of your time outside of the classroom. Please view: http://www.covenant.edu/images/visit/cmap/campus_map.pdf

Our beautiful 300-acre campus stretches atop Lookout Mountain, Georgia, and is nestled amid the charming small town of the same name. Lookout Mountain boasts incredible vistas of the Smoky Mountains and views that span across seven states. Just 10 minutes from our campus is Chattanooga, Tennessee, a vibrant city with a rich history, naturally beautiful surroundings, and an optimistic modern spirit. The revitalized downtown and waterfront area, burgeoning music scene, and great leisure activities offer you plenty of ways to relax and enjoy time with friends.

The varied terrain of the region offers great recreational opportunities. From extreme sports such as rock climbing, hang-gliding, and white-water rafting, to more conventional activities like hiking and camping, outdoor fun at Covenant is limited only by the imagination. You'll also find great places to play tennis, catch a movie, and throw a Frisbee with friends.

More information regarding local attractions, events, coupons, etc. can be found at <http://www.chattanoogaofun.com/>.

Local Accommodations

Please keep in mind that some establishments may offer reduced rates to AARP and/or AAA members and to Covenant College guests. The establishments listed here are for your information only; Covenant College makes no representation regarding third-party accommodations.

Covenant College Guest Rooms 13580 Scenic Highway
Lookout Mountain, GA 30750
(706) 419-1140

Located across the street from the Covenant gym, 1/2 mile past the main entrance on the left.

\$47.50 - 1 Queen Bed
\$65 - 1 King Bed or 2 Double Beds
\$85 - Suite: 1 Queen and 2 Double Beds

Tiftonia Area Hotels

(10-20 minutes from Covenant)

Located near Ruby Falls, many restaurants (including Cracker Barrel), and a Super WalMart)

Country Inn and Suites

3725 Modern Industries Blvd.
Tiftonia, TN 37419
423-825-6100

*Ask for Covenant College rates (\$79-\$89 per night)

Holiday Inn Express

3710 Modern Industries Parkway
Tiftonia, TN 37419
423-424-0125

*\$75 year round rate when available
(Exit 175 from I-24)

Econo Lodge

150 Browns Ferry Road
Chattanooga, TN 37419
423-821-9000
(Exit 174 from I-24)

Quality Inn

3109 Parker Lane

Chattanooga, TN 37419
423-821-1499
(Exit 175 from I-24)

Hampton Inn

3649 Cummings Highway
Chattanooga, TN 37419
423-821-0595
(Exit 174 from I-24)

Marriot Fairfield Inn and Suites

www.marriott.com/chatf

40 Starview Lane
Chattanooga, TN 37419
P: 423-664-4222
F: 423-664-4220

\$92.00 rate to Covenant College guests on all rooms except suites.

Downtown Chattanooga Area Hotels

(20-25 minutes from Covenant)

Located near the Tennessee Aquarium, the Tennessee River and Riverpark, the North Shore, and many restaurants

Bluff View Inn (Art District)

412 East Second Street
Chattanooga, TN 37409
423-265-5033
(overlooking the TN river)
Please call the Bluff View for directions

Hampton Inn

2420 Williams Street
Chattanooga, TN 37409
423-265-0077
*Ask for 10% Covenant discount

Chattanooga Marriott & Convention Center

2 Carter Plaza
Chattanooga, TN 37409
423-756-0002

Sheraton Read House

Corner of M.L.King & Broad Street
Chattanooga, TN 37409
423-266-4121
(I-24 to 27 to M.L.King Blvd. Exit)

Choo Choo Holiday Inn

1400 Market Street
Chattanooga, TN 37409

423-266-5000

The Chattanooga

1201 South Broad Street
Chattanooga, TN 39402
423-756-3400

1-877-756-1684 (toll-free)

*\$129 rates (upon availability) for guests visiting Covenant College.

Comfort Suites

2431 Williams Street
Chattanooga, TN 37409
423-265-0008

Bed & Breakfasts, Cottages and Cabins

Chanticleer Inn

1300 Mockingbird Lane
Lookout Mountain, GA 30750
706-820-2015

(Near entrance to Rock City – 3 miles from campus) *Ask for 10% discount

Scenic View Log Cabins

54 Scenic View Lane
Lookout Mountain, GA 30750
706-398-0230

(10 minutes from Covenant)

Rock Creek Cabin

Vulcan Drive
Lookout Mountain, GA 30738
(423) 886-6130

7 miles from Covenant College
\$350 per night / sleeps 13+

The Garden Walk Bed & Breakfast

1206 Lula Lake Road
Lookout Mountain, GA 30750
706-820-4127

1-800-617-0502 (toll-free)

(5 minutes from Covenant - directly behind the Mountain Market.)

* Receive a 10% discount with a two-night stay.

Mockingbird Cottage**

1304 Mockingbird Lane
Lookout Mountain, GA 30750
423-322-5520

(2 miles from Covenant)

*Ask for Covenant College rates

The Pettit House**

109 Ochs Highway
Chattanooga, TN 37409
423-821-4740

(10 minutes from Covenant)

*Ask for Covenant College rates

Our Mountain Log Cabins

265 Cabin Drive
Cloudland, GA 30731
(706) 862-6363

The Blue Cottage

7122 Scenic Highway
(Just past the Flight Park)
Lookout Mountain, GA 30750

(423) 432-3371

(423) 902-1546

info@thebluecottage.com

** Signifies owned and operated by Covenant alumni