

Standards of Conduct

Students must conduct themselves in a way which reflects a commitment to holy living: doing what the Bible requires, abstaining from what the Bible forbids, and carefully discerning the will of God in every area of life. In addition, the College believes that there are some practices which, though they may not necessarily go against specific biblical teachings, are not in the best interest of others in the community.

- Students at Covenant are to practice all the virtues taught in the Scriptures such as: self-discipline, modesty, patience and honesty and are expected to worship in a local church regularly.
- Students are also required to abstain from all activities which violate Biblical teachings such as: theft, drunkenness, slanderous or profane language, all forms of dishonesty including cheating, and sexual sins (such as premarital sex, adultery, homosexual behavior and the use or possession of obscene or pornographic material). Students must reject all sinful attitudes such as greed, jealousy, pride, lust and prejudice against those of a different race, gender, socio-economic status, etc.
- Additionally, students are to use wisdom and Christ-like discretion in the application of Biblical principles to decisions regarding all areas of life such as: the involvement with various forms of media, all non-college organizations, social interaction, and the physical expression of intimacy in relationships. When students are off campus, they should select places of business, organizations, or events that would promote and support the Standards of Conduct. Students are expected to use discretion by avoiding events that are not primarily for Christ-like edification and social interaction. Students should avoid, and encourage one another to avoid, dancing in places of business, events or organizations that primarily exist to serve alcohol, encourage lewd behavior or inappropriate physical intimacy and/or sexual behavior.
- The Scriptures call us to obey the authorities which have been placed over us in the civil government. All students are required to uphold local, state and federal law except on the rare occasions when compliance with the civil authority may be in conflict with the Scriptures. Students violating any civil law such as: possession of illegal substances, underage drinking, illegal possession of firearms, physical or verbal harassment, gambling, copyright violations, illegal entry, the possession, sale and use of fireworks, etc., may be referred to the civil authorities for prosecution, and may also be subject to disciplinary action by the College.
- The College has established rules and guidelines with which all students are required to comply whenever they are on campus. Most of these are outlined in the Residence Hall Manual which includes guidelines for quiet study hours in the residence halls and safety guidelines such as no firearms and/or open flames on campus without expressed permission from one of the resident directors or a student dean. Students are also required to obey rules set by other various departments including, but not limited to the Library and Technology Services, and must comply with all safety and parking guidelines outlined by Facilities Management.
- Students are prohibited at all times -- whether they are on or off the campus -- from the possession and use of alcohol and/or tobacco. The only exceptions to this policy are:
 1. When students are away from the College community during official College breaks,
 2. When students are under the authority of their parents or their church,
 3. In the extraordinary circumstance on a trip to a foreign culture where to refuse a single, ceremonial drink would be construed as rude by the host, and
 4. For students who are at least 25 years of age or married and are living off campus in non-college housing. These students may never possess or use alcohol or drugs on campus, nor off campus in the presence of students still under these restrictions.

In each of these exceptions, the College does not permit students to violate biblical directives or civil authorities by getting drunk or by drinking under the legal age. Students who violate these rules may still be subject to discipline by the College. Additionally, students may not come to campus exhibiting any discernible signs of alcohol or tobacco use, even if the usage occurred in the presence of the student's parents or church.

- Students found in violation of these Standards of Conduct will receive disciplinary action from the college. The College recognizes that some breaches of the Standards of Conduct are best handled through punitive discipline, some by extended counseling or involvement with an outside agency or church and others by informal admonishment. The College reserves the right to handle each situation in the manner which it deems to be most effective for the correction and development of the individual(s) involved, as well as in the best interest of the College community.

These Standards of Conduct apply from the first day of residency or moving personal belongings into residence, and/or first day of classes, which ever comes first, to the last day of residency, the last class and/or the last academic function for the term, whichever comes last

We will use the answers below in selecting roommates for you, so please take time to consider them carefully. We'll try to honor your preferences wherever possible, but since current Covenant students get first chance in housing sign-ups, it may not be possible for you to have all of your choices (specific hall, size of room, etc.) granted your first year.

If you have a specific roommate request, write the name(s) here (this must be a mutual choice between or among all members) :

Are there any special allergies or health concerns we should know about when assigning housing? _____

Size of room preference: two-person three-person four or five-person

If you have a specific building or floor request, write it here: _____

If both of your requests are not met, which is your stronger preference? Size of room request Specific building/Floor request

Are you more of a morning person, or night person?

Are you more of an introvert, or extrovert?

In the care of your room and possessions, are you more neat and organized, or cluttered and disorganized?

What have been some significant or memorable experiences in your life that the Lord has used to mold you into the person you are today?

What are some of your interests and hobbies that you'd like to continue at Covenant?

When and where do you like to study (in the room, with music/TV on, late at night, etc.)?



COVENANT COLLEGE

OFFICE OF ADMISSIONS

Re-entering Student Reference Form

To the Applicant: For re-admission to Covenant, you must submit this reference form. After you have filled in the section below, give this form to a faculty member, pastor, or elder whom you have known personally since having been absent from Covenant.

Please print or type full legal name _____
Last First Middle

Home Address _____
Number & Street

City/Town State/Province Zip Code Phone

Mailing Address (if different from home) _____
Number & Street

City/Town State/Province Zip Code Phone

Reason for leaving Covenant College _____

Family Educational Rights and Privacy Act of 1974: This form is to be used as a reference for admission purposes. As currently interpreted by the Department of Education, the Act provides that applicants who subsequently enroll will have a right to inspect and review the evaluation if it is retained by the College, unless that right is waived in writing. Sign your name below only if you wish to waive your right of access.

I request that this reference form be sent directly to Covenant College with the understanding that it will be used for re-admission purposes. I understand that I may not read this reference and agree that I will not seek to do so, either while I am enrolled at Covenant College or subsequently.

Signature of Applicant Date

To the Faculty Member, Pastor or Elder: A few words of guidance. Though you certainly need not limit yourself to describing the candidate's personal, spiritual, academic, and intellectual abilities and achievements, we find these particular dimensions most useful. We would like to have a frank and full statement about this applicant. We read every reference, and we greatly appreciate the effort you expend in writing them. *The reference should not be related to the applicant.*

How long have you known the applicant? _____

In what role have you known the applicant? _____

Signature of Reference Title Date

Phone Institution

IN ALL THINGS CHRIST PREEMINENT

14049 SCENIC HIGHWAY, LOOKOUT MOUNTAIN, GA 30750
P 888.451.2683 F 706.820.0893 ADMISSIONS@COVENANT.EDU

In the following areas noted below, please note your observations about the applicant that will aid us in considering this student for re-enrollment. If you have additional comments, please use a separate sheet of paper or call the Admissions Office at 888.451.2683.

Academic/Intellectual: How has the applicant evidenced a love for learning or pursuit of knowledge while absent from Covenant College? In what ways might you distinguish this student's academic performance from that of other able students? Please comment on the student's intellectual attitude, curiosity and enthusiasm for learning.

Christian Commitment: How has this student illustrated his or her faith personally? In what ways has the student made an impact, positive or negative, within your community? Are there any behavioral factors within the family, church, state or community that might interfere with the candidate's academic performance and/or personal relationships at Covenant College?

Personal/Interpersonal: How has this student illustrated a balanced personal/interpersonal life style? Has this candidate illustrated a positive or negative influence on his or her friends? Are there any personal factors that might interfere with the candidate's academic performance at Covenant College?

Additional Information: Please describe any other unusual accomplishments or personal circumstances that we should know about this student that might positively or negatively impact the college's community.

Summary: Based on your experience with this applicant, how would you recommend this candidate for re-admission to Covenant College? (Please check one.)

- Strongly recommend
- Recommend
- Recommend with reservations
- Do not recommend



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Practical Service Program Placement Information Sheet

This form should be filled out by ALL Freshmen, Sophomores, and Juniors.
Seniors with 90+ credits, please disregard this form.

Name _____

Semester Attending: Fall 20____ Spring 20____ Both semesters

Class Standing for next semester: Freshmen Sophomore Junior

Your intended course of study (major and/or minor): _____

Please list your preferences in order for practical service placement.

1. _____

2. _____

3. _____

Possible Practical Service opportunities for Sophomores and Juniors may include:

- Office/lab work with professors (please discuss with prof.)
- Maintenance – Carpentry, Painting, Plumbing, Electrical, Heating/Air conditioning, Preventative maintenance
- Dining hall
- Library
- Career planning
- Admissions (mailings, housing prospective students – please specify)
- Athletics
- Volunteer fire dept
- Development (mailings)
- Audio/visual
- Physical plant (ticketing)

Juniors may also choose an off-campus service opportunity. For approval of off-campus position please go by the Student Development Office or call 706.419.1108 for an off-campus approval form.

Please list your work experience, special activities, previous practical service and/or special skills:

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Are you able to perform the essential functions of the jobs you have listed with or without reasonable accommodation?
 Without accommodation With accommodation

If you need reasonable accommodation, what type do you request?

These statements are made in compliance with Americans with Disabilities Act regulations.

This information sheet should be returned to the Admissions Office and it will be forwarded to the Practical Service Program Office. Assignment in any specified preference is not guaranteed, however, we will try to match your skills and/or interest in making your work assignment. Please remember that returning students are assigned first, and that due to their knowledge and/or experience, they fill the more technical and/or skilled positions. Definite job assignments for practical service are communicated to the student during registration. Further regulations governing practical service will be given to the students at that time.

The Administration of Covenant College feels that participation in the practical service program is an integral part of the total student experience. As part of each student's graduation process, he or she is required to participate in the practical service program during his or her freshmen, sophomore, and junior year.

I understand that participation in the practical service program of Covenant College is a graduation requirement, and that failure to participate will result in disciplinary procedures, which may include suspension or failure to graduate.

Signature of Applicant Date

"Covenant College does not discriminate against employees or applicants for employment on the basis of race, color, gender, national origin, age, physical handicap or disability (unless such handicap or disability prevents an employee or applicant from performing the essential functions of the position held or sought, and reasonable accommodation of the handicap or disability be made). Covenant College, as a Christian college, can and does discriminate on the basis of religion in connection with employees and applicants for employment."



**COVENANT
COLLEGE**

OFFICE OF ADMISSIONS

Release of Information Form

In accordance with the Family Educational Rights and Privacy Act (FERPA), the Health Insurance Portability and Accountability Act (HIPAA) and other federal privacy regulations, students must approve any release of academic, financial or medical information by the college. **No information regarding academic records, financial charges, financial aid or payments may be released to parents, spouses or any other person or organization, except for those individuals or organizations specified in the release below.** These acts do not make any exception for children who are legal adults but are still tax dependents. This form must be signed by the student as part of the application process. Please note that you need to include for release any organization outside the college that may need access to your billing information in order to make payments, such as missions agencies or employers.

I, _____, hereby instruct Covenant College to release information as indicated below by my signature. I acknowledge that my form will be considered valid for my term of enrollment unless I submit a revised form to the Office of Records.

Please initial one of the following:

_____ Covenant College may not release information to any individual or organization.

_____ Covenant College may release information to the following people or organizations:
This must be initialed and names listed below in order to release information to your parents.

Academic information (list only specific names of individuals and/or organizations): _____

Medical information (list only specific names of individuals and/or organizations): _____

Financial information (list only specific names of individuals and/or organizations): _____

Parent(s) email address for monthly e-bill _____

Signature of Applicant

Date

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