The SCOTSCARD is a student’s access to a myriad of features and services at Covenant College.

**Features:**
Board plans (with Flex account), library card, resident hall and building access card, College ID and the Scots PLUS account.

**Services:**
Scots PLUS, a declining balance account, is one of the greatest services that the SCOTSCARD provides to both students and those that financially support them. The Scots PLUS account provides students with financial access.

**On-Campus:**
Dining, bookstore, laundry, mailroom (office services), vending, library copiers, services provided by Health Services, an Automatic Deposit Machine for adding additional funds and a full service SCOTSCARD office.

**Off-Campus:**
Variety Dining:
Lookout Mt. Café

Shopping:
CVS Pharmacy

Find more SCOTSCARD information online. [www.covenant.edu/scotscard](http://www.covenant.edu/scotscard)

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### Transaction Form
Please complete and print the entire form.

**Student’s Name**

__________________________

**Date**

__________ / __________ / ________

**Banner# @**

__________________________

**SCOTSCARD**

**Scots PLUS Account**

**AMOUNT:**

$ __________________

**TRANSACTION TYPE:**

- Check
- Credit Card *

* $50 Minimum Deposit - VISA/MasterCard Only

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**~ CREDIT CARD~**

**Cardholder Name:**

__________________________

**Card #**

__________________________

**Number on back of card**

__________________________

**Expiration Date:**

__________________________

**Address**

__________________________

**City, State, zip**

__________________________

**Phone #: (_________)**

__________________________

**Office Use Only:**

Received Initial ________ Date ________

Processed Initial ________ Date ________

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**PLEASE NOTE THE FOLLOWING:**

### Transaction Types

- **Cash**
  - Please do not mail cash. Cash deposits are only accepted in the SCOTSCARD Office or Automatic Deposit Machine.

- **Checks**
  - Checks are to be payable to Covenant College and presented to the SCOTSCARD Office in person or by mail attached to this form.

- **Credit/Debit Card**
  - Visa or MasterCard only, $50 minimum.
  - All credit or debit card deposits will need to be presented to the SCOTSCARD Office located in the Mailroom or faxed. Fax this form to (706) 820-2165.

### ID Policy:

Cardholders may not loan out their cards to anyone. Cards loaned out will be confiscated and each party involved (including cardholder) will be fined $100.

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Covenant College

Campus Card Office
14049 Scenic Highway
Lookout Mountain, GA 30750

Phone: 706-419-1159
Fax: 706-820-2165
Email: ddupree@covenant.edu