November 29, 2004

Dear New Student,

Welcome to the Covenant College community. We are excited that you are planning to come to Covenant this Spring semester. It is always exciting to see the different ways God opens opportunities for students to join us. Please note that important and helpful information is included in this letter for action and/or review.

Most students receiving this letter will be living on campus in the residence halls. All new students are scheduled to arrive on campus on Saturday, January 8th between 8AM and 1PM. Upon arrival, please come to the front desk in Carter Hall, the main building on campus that looks like a castle. You will receive your room keys, a registration packet, and review of the orientation schedule. Please familiarize yourself with the orientation schedule. The Resident Director in charge of your residence building will meet you and show you to your room.

You are invited to a series of special orientation sessions for new and transfer students transitioning into Covenant for the Spring semester. We desire to make sure you have all you need for the registration process. Our goal is to make this transition as smooth and efficient as possible for you. The completion of the enclosed forms is necessary to be able to register.

We are tremendously excited that God has called you to pursue an education at Covenant College. Our excitement is being focused on getting ready for your arrival! When you arrive you will be given information that may be particularly interesting to your parents, including a Parent Handbook and a Chattanooga Area Accommodations and Dining pamphlet. We look forward to meeting you and answering any questions you and/or your parents might have. You may contact us at 706-419-1106 if you have any questions before you arrive.

Each year, I hear many students say, "I wish I had thought about that before I left for Covenant." As a result of this, my staff and I have come up with some "things" that will help you in your preparation.
1. **Address** -- All mail should be sent to you at the following address:

   (Your Name)
   Covenant College
   14049 Scenic Highway
   Lookout Mountain, GA  30750

   You will be assigned a box number after you arrive, which should then be included in your mailing address, but it is not necessary for your first arrival of mail.

2. **Arrival and Transportation** -- All new freshmen and transfer students must be here on Saturday, January 8th, between 8 a.m. and 1 p.m.

   a. **If you will need transportation from the airport or bus terminal to the college, you will need to notify the Admissions Office at 888- 451-2683 at least two weeks in advance with the date and time of your arrival in Chattanooga, and the flight or bus number.** Please remember that Chattanooga is on Eastern Standard Time. Luggage may be shipped directly to the college using the above address. Some students find it more economical to fly into Nashville, TN or Atlanta, GA and then ride the Express Shuttle (423-954-1400) to Chattanooga. Please let us know if we will need to pick you up at the Express Shuttle.

   b. If you are coming by car, please refer to the directions on the Covenant website at [www.covenant.edu/visit](http://www.covenant.edu/visit).

3. **Accommodations for Parents** -- There are several motels located near the college:

   - Covenant College Guest Rooms and Cottages, (On Covenant’s Campus) –706- 419-1127
   - Chanticleer Inn - Lookout Mountain, (5 minutes from Covenant) – 706- 820-2015
   - Country Inn and Suites - Tiftonia, TN (15 minutes from Covenant) –423- 825-6100
   - Garden Walk Bed & Breakfast – Lookout Mountain, (5 minutes from Covenant) – 706-820-2147
   - Hampton Inn – Lookout Mountain/Tiftonia (15 minutes from Covenant) – 423-821-0595

   Other national motel chains are located near the interstate highways and at the base of Lookout Mountain. For a more complete listing of motels, you may contact the Admissions Office or visit our website at the following link - [www.covenant.edu/undergrad/visit/hotels.php](http://www.covenant.edu/undergrad/visit/hotels.php)

4. **Health Insurance** -- Each individual student is responsible for his/her own health insurance coverage. Health insurance is not a requirement for enrollment (unless you are an international student or unless you plan to play intercollegiate athletics), however, **the college strongly recommends that you have adequate health insurance.** If you choose to participate in intramurals, you should know that injuries often occur. You play at your own risk and are not covered by any college liability so please make arrangements to be covered by health insurance. If a family plan or other personal health insurance policy does not cover you, the college has an accident/illness plan that can be purchased directly from the insurance company.

5. **Cars and Motorcycles on Campus** -- Covenant College is located in the state of Georgia. It is illegal to operate a vehicle in Georgia without proper insurance coverage on the vehicle. The requirement is a minimum of $40,000 combined single limit coverage. This applies even if your vehicle is registered in another state. If you anticipate having a vehicle on campus, arrangements should be made to have your vehicle properly insured for your own protection.
6. **Practical Service Program Placement Sheet** -- *This form must be completed by all students.* It will be used to assign your practical service area. Although placement in any area cannot be guaranteed, efforts will be made to match skills/interests with your work assignments.

7. **Billing** - Parents and students should check their student account status that is accessible online. Due to Federal privacy laws, in order to give parents access to their student information, students must complete the Release of Information Form and provide their parents with their student Banner User ID and six-digit PIN. A detailed statement is enclosed in this mailing with more information.

The Student Development staff wants to extend a warm, personal welcome to you. Our offices are located on the first floor in Carter Hall, and we are here to help you. It is our earnest desire and constant prayer that every experience at Covenant, whether it is in the classroom, in the residence halls, or in other activities, helps you grow in your knowledge of God, rejoice in your salvation which He has provided, and become conformed to the image of Jesus Christ so that you may serve Him well. We look forward to meeting you and invite you to call us at 706-419-1107 with any questions you may have.