

Embark

New Scots Orientation Checklist 2021

Checklist items on this first page must be completed by 4pm on Friday. Students need to prioritize turning in Health Services forms and getting their ScotsCards made if they have not already done so. Health Services forms must be turned in before students can confirm their class schedule. Additionally, students will need their ScotsCard to get into their residence hall and meals during orientation. Checklist items on the back page are not required for all students but may be helpful for you to complete.

Check-In & Receive Welcome Packet

Carter Scots Desk

Pick up your room key
Check into your room

Health Services

Jackson Hall

Turn in immunization records, TB test & result, health insurance information, and health history forms. All paperwork must be completed prior to being allowed to confirm your registration for classes.

Health Services is permanently located in Jackson Hall but for your convenience, it will be located in Carter 111 during Move-In Day.

Mailroom

Carter Hall Basement

Get your key from the Mailroom, located on the ground floor of Carter Hall.

ScotsCards

Safety & Security Carter Hall 29

Your ScotsCard should be inside of your Welcome packet as part of the online portion of Orientation. If not, please get your picture taken and your student ID card made. Your ScotsCard will allow you to gain access to residence halls, and make use of your meal plan and other services. ScotsCards must be obtained by Friday at 4pm so students are able to access meals and their residence hall.

Vehicle Registration

Safety & Security Carter Hall 29

If you have not done so already, as part of the Scots Connect, please register your vehicle online at <https://www.permitsales.net/CovenantCollege>. You will need to have your vehicle VIN number, license plate information, and a debit/credit card to pay your registration (range of \$100-200). After you register, a temporary permit will be emailed to you to place in your car until the permanent decal is ready to be picked up from the Safety & Security team. If you have additional questions about the process or are having difficulty, please stop by and let us know.

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Financial Aid

Probasco Visitor Center

Have your questions answered about aid, loans, and the verification process. If you have student employment, please bring original forms of ID for completing the I-9 process.

Accounting Office

Carter Hall 147

Have your billing questions answered and make payments on your account.

Office of Records

Carter Hall 149

Discuss your Spring 2021 class schedule. Have your questions answered regarding transfer credits including AP, IB & dual enrollment.

Technology Services

Mills Hall 110

Instructions for how to setup your wireless internet are in your new student packet and on the orientation app. For additional help, visit Technology Services on the first floor of Mills Hall.