O-Weekend Checklist 2021

Students need to prioritize turning in Health Services forms and getting their Scotscards made if you have not already done so. Health Services forms must be turned in before students can confirm their class schedule. Additionally, students will need their Scotscard to get into their residence hall and meals during the weekend. Checklist items on the back page are not required for all students but may be helpful for you to complete.

Check-In & Receive Welcome Packet

*Residence Hall Lobbies*

Meet your Resident Director and Resident Assistant
Pick up your room key
Check into your room

*Commuter students should check in at Andreas Hall to receive their Welcome Packet.*

Health Services

*Carter Hall 111*

Turn in immunization records, TB test & result, health insurance information, and health history forms. *All paperwork must be completed by Monday, August 17.*

Health Services is permanently located in Jackson Hall but for your convenience, it will be located in Carter 111 during each Move-In Day August 13, 14, and 15 from 8am-4pm.

ScotsCards

*Safety & Security Carter Hall 29*

Your ScotsCard should be inside of your Welcome packet as part of the online portion of Orientation. If not, please get your picture taken and your student ID card made. Your ScotsCard will allow you to gain access to residence halls, and make use of your meal plan and other services.

Scotscards must be obtained by Saturday afternoon so students are able to access meals and their residence hall.

Vehicle Registration

*Safety & Security Carter Hall 29*

If you have not done so already, as part of the online portion of orientation, please register your vehicle online at [https://www.permitsales.net/CovenantCollege](https://www.permitsales.net/CovenantCollege).

You will need to have your vehicle VIN number, license plate information, and a debit/credit card to pay your registration (range of $100-200). After you register, a temporary permit will be emailed to you to place in your car until the permanent decal is ready to be picked up from the Safety & Security team. If you have additional questions about the process or are having difficulty, please stop by and let us know.
Mailroom
*Carter Hall basement*

Your campus box key is in your Welcome Packet. Check make sure your key works and check for mail.

Financial Aid
*Probasco Visitor Center*

Have your questions answered about aid, loans, and the verification process.

Accounting Office
*Carter Hall 147*

Have your billing questions answered and make payments on your account.

Office of Records
*Carter Hall 149*

Have your questions answered regarding transfer credits including AP, IB & dual enrollment.

Technology Services
*Mills Hall 110*

Have your questions answered about your Covenant network/email account. Instructions on how to set up your wireless internet are in your new student packet and the O-Week app; for additional help, visit Technology Services in Mills Hall 110.